

**MOUND BASIN GROUNDWATER SUSTAINABILITY AGENCY  
DRAFT MINUTES OF REGULAR MEETING July 20, 2017**

Directors present were: Joe McDermott, Glenn Shephard, and Mike Mobley. Also present was: Interim Executive Director Jennifer Tribo. Public present were Debra Martinez, Tony Morgan, Allen Camp, and Conner Everts.

1. **CALL TO ORDER** - Chair Mobley called the meeting to order at 10:04 A.M.
2. **PLEDGE OF ALLEGIANCE** – Led by Chair Mobley.
3. **DIRECTOR ANNOUNCEMENTS** - None
4. **PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA**  
No public comments were received.

5. **ACTION ITEMS**

**a. Appointment of Agricultural Stakeholder Director**

The Directors asked Mr. Camp a series of questions (attached) regarding his qualifications and ability to serve on the Board.

No Public Comments.

Director Shephard moved to appoint Allen Camp as the Agricultural stakeholder director. Seconded by Director McDermott.

Ayes: Glenn Shephard, Mike Mobley, Joe McDermott, Nos: none, Abstentions: none.

**b. Appointment of Environmental Stakeholder Director**

The Directors asked Mr. Everts a series of questions (attached) regarding his qualifications and ability to serve on the Board.

No Public Comments.

Director McDermott moved to appoint Conner Everts as the Environmental stakeholder director. Seconded by Director Shephard.

Ayes: Glenn Shephard, Mike Mobley, Joe McDermott, Nos: none, Abstentions: none.

**c. Discussion of Legal Services**

Jennifer Tribo summarized the staff report and invited the directors to discuss their preferences for legal services for the Board. The Directors discussed that in the short term, the Agency would need public policy legal services rather than SGMA specific services. The Directors did not see a need for an attorney to attend meetings regularly, but rather to be available to review agendas and assist in the preparation of administrative

documents such as the conflict of interest code and the bylaws. Director McDermott stated that the City of Ventura could take the lead on developing the conflict of interest code because he just completed a similar effort for the Upper Ventura River Groundwater Agency. Director Shephard stated that County Counsel may be able to assist in the development of the bylaws. The Directors agreed to defer the development of an RFP for legal services to a later date.

**d. Review of Deadlines**

Chair Mobley summarized the staff report and began the discussion of upcoming deadlines for the Agency.

Director Shephard stated that he will check the availability of the County to serve as treasurer/auditor for the Agency.

Director McDermott offered to develop a draft conflict of interest code for discussion at the next meeting.

The Directors discussed the need to establish an ad hoc committee to develop the bylaws, and requested it be added to the next agenda.

The Directors requested staff to prepare a draft framework for a budget for discussion at the next meeting.

Director Camp requested that the Board have a discussion of the need and cost of hydrogeological services before the development of the budget.

Director Everts suggested that staff prepare a packet on the Brown Act for the Directors.

**6. EXECUTIVE DIRECTOR'S REPORT**

Ms. Tribo announced that the Agency's intent to serve as the GSA for Mound Basin was submitted to DWR on June 29, 2017. A copy of the submittal is attached. The required notices of the creation of the Mound Basin GSA have also been sent to the Secretary of State and the State Controller's office.

The next meeting is scheduled for August 17, 2017. Director Camp requested that the meeting be moved to 10:30 to avoid a scheduling conflict.

**7. ADJOURNMENT – 11:18 A.M.**