

**MOUND BASIN GROUNDWATER SUSTAINABILITY AGENCY
DRAFT MINUTES OF REGULAR MEETING June 21, 2018**

Directors present were: Kevin Brown, Mike Mobley, Jim Chambers, and Conner Everts. Also present were: Interim Executive Director Jennifer Tribo. Public present were Dan Detmer, Tony Morgan, Kris Sofley, Neal Maguire, Anthony Emmert, and Bryan Bondy.

1. **CALL TO ORDER** – Chair Mobley called the meeting to order at 1:01 P.M.
2. **PLEDGE OF ALLEGIANCE** – Led by Chair Mobley
3. **DIRECTOR ANNOUNCEMENTS** – Director Brown announced that there would be a brief on potable reuse at the City Council meeting on July 9, 2018.

4. **PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA**
None

5. **CONSENT ITEMS**

- a. **Approve Minutes from May 17, 2018 Regular Meeting.**

- Director Everts moved to approve the minutes. Seconded by Director Brown. Chair Mobley called a voice vote. Four ayes. None opposed.

6. **ACTION ITEMS**

- a. **Website Development**

- Chair Mobley summarized the staff report and the proposal from Ventura County to develop a website for the Agency. Director Chambers asked who would administer the website. Jennifer Tribo responded that it could either be County staff or the new Clerk of the Board, Kris Sofley.

- Director Everts moved to hire the County of Ventura to develop and maintain a website for the Agency. Seconded by Director Chambers. Chair Mobley called a voice vote. Four ayes. None opposed.

- b. **Executive Director/Program Manager**

- Chair Mobley reviewed the proposals received by Bryan Bondy (included in the agenda packet) and Anthony Emmert (provided at the meeting and attached to these minutes.) Mr. Bondy's proposal includes project management for GSP development, grant management tasks, Board meeting support, stakeholder coordination, coordination with UWCD, and assisting in procurement and contract management. His estimated cost for the proposal is \$50,000 per year. Mr. Emmert's proposal includes only administrative support services for Board meetings estimated at \$12,500 per year. Additional services could be provided for an additional fee. The proposed budget for FY2018-19 includes \$50,000 for an Executive Director/Program Manager.

- Mr. Bondy and Mr. Emmert both provided brief summaries of their proposals to the Board.

- The Board members discussed the merits of the two different proposals.

- Public Comments:

Tony Morgan asked if there was an RFP or solicitation process for this position. He also asked if there would be a conflict of interest clause for the Executive Director that would exclude the individual from doing other work within the Basin and if the hiring of the Executive Director was consistent with the Agency's Bylaws.

Neal Maguire added that there were discussions during the development of the JPA that the Mound Basin GSA should try to avoid institutional conflicts of interest similar to other groundwater management agencies in other basins. He expressed a preference for the Agency to hire an independent Executive Director.

Director Chambers moved to hire Bryan Bondy as the Executive Director/Program Manager. Seconded by Director Everts. Chair Mobley called a voice vote. Four ayes. None opposed.

c. Approval of Proposed Budget for Fiscal Year 2018/19

Jennifer Tribo presented the draft budget (included in the agenda) to the Board. Director Brown moved to approve the draft budget as proposed. Seconded by Director Everts. Chair Mobley called a voice vote. Four ayes. None opposed.

d. Long-term Funding Options Discussion

Chair Mobley reviewed the assumptions in the long-term budget. The monitoring well has been removed from the budget at this point. The Agency plans to pursue alternative funding for the well. Dan Detmer asked if costs for UWCD to run the model were included in the budget. The ad hoc committee will meet with Bryan to review the grant schedule and budget assumptions and bring back a proposed budget in July.

e. Schedule Public Meetings to Consider Imposition of Groundwater Extraction Fee

The Board discussed scheduling the next Board meeting July 26th which would include a budget workshop. The Board discussed scheduling the fee hearing for August 16th following the regular Board meeting.

f. Bylaws Discussion

Board members discussed having member agency legal counsel review the Bylaws and provide comments to the Board for consideration.

g. Basin Boundary Modification

Director Chambers provided an update on the Basin Boundary Modification. Director Shephard is looking into having UWCD provide technical support for the submission. Letters have been received from FCGMA and Ventura County Board of Supervisors. Director Everts moved to approve Resolution 2018-3 to initiate the basin boundary modification request process. Seconded by Director Chambers. Chair Mobley called a voice vote. Four ayes. None opposed.

h. Grant Agreement Conditions and Possible Amendments to DWR Prop 1 Grant for Mound Basin GSA

The Board directed staff to respond to DWR by today's deadline to inform them that the monitoring well will be removed from the grant budget and additional schedule changes will be submitted once the Agency finalizes its long-term budget.

i. Support Letter for Bureau of Reclamation Assistance

Director Brown provided the Board with an overview of the City's project to plan, design and construct an innovative water recycling project and its funding support request to the Bureau of Reclamation Assistance under the Title XVI Program.

Director Everts moved to authorize the Chair to sign a letter of support for the City of Ventura's application for funding assistance. Seconded by Director Chambers. Chair Mobley called a voice vote. Three ayes. None opposed. Director Brown abstained.

j. Draft 2018 SGMA Basin Prioritization

The Board discussed that DWR has proposed designating the Mound Basin as a "high" priority basin. The Board decided not to submit comments to DWR at this time.

7. EXECUTIVE DIRECTOR'S REPORT

- a. Conflict of Interest Code Update**
- b. Liability Insurance Update**
- c. Change to October meeting date/location**

8. ADJOURNMENT – 2:45 P.M.