



**MOUND BASIN GROUNDWATER SUSTAINABILITY AGENCY**  
**REGULAR BOARD OF DIRECTORS MEETING**  
Thursday, February 21, 2019, at 1p.m.  
Ventura City Hall, Santa Cruz Conference Room (Room No. 223)  
501 Poli Street, Ventura, California 93001

**MINUTES**

**DIRECTORS IN ATTENDANCE:**

Jim Chambers  
Conner Everts  
Mike Mobley, Chair  
Susan Rungren, Secretary  
Glenn Shephard, Treasurer

**STAFF IN ATTENDANCE:**

Bryan Bondy, Executive Director  
Kris Sofley, Clerk of the Board

**PUBLIC IN ATTENDANCE:**

Burt Handy  
John Lindquist, UWCD  
Jennifer Tribo, Ventura Water

**CALL TO ORDER 1:04 p.m.**

Chair Mobley called the meeting to order at 1:04p.m. and asked everyone to join him in reciting the Pledge of the Allegiance.

**1. PLEDGE OF ALLEGIANCE**

**2. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA**

No public comments were offered.

**3. ROLL CALL**

Director Chambers, Director Everts, Director Mobley, Director Rungren and Director Shephard will all in attendance.

**4. APPROVAL OF AGENDA**

**Motion**

Chair Mobley asked if there was any comments or questions regarding the agenda. None were offered.

Motion to approve the agenda, Director Everts; Second, Director Shephard. Voice vote: five ayes (Chambers, Everts, Mobley, Rungren, Shephard), none opposed, none abstaining. Motion carries 5/0/0.

**5. CONSENT CALENDAR**

All matters listed under the Consent Calendar are considered routine by the Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member pulls an item from the Calendar. Pulled items will be discussed and acted on separately by the Board. Members of the public who want to comment on a Consent Calendar item should do so under Public Comments. (ROLL CALL VOTE REQUIRED)

**5a Approval of Minutes**

**Motion**

The Board will consider approving the Minutes from the January 17, 2019 Mound Basin GSA Board of Directors meeting.

**5b Approval of Warrants**

**Motion**

The Board will consider approving payment of outstanding vendor invoices.

**5c Monthly Financial Reports**

**Information Item**

The Board will receive a monthly profit and loss statement and balance sheet for the Mound Basin GSA from UWCD's accounting staff.

**5d Application for Debit Card**

**Motion**

The Board will consider approving the application for a Debit card attached to the Agency's Bank of Sierra checking account.

Chair Mobley asked if there were any discussions required of the Consent Calendar items. None were requested.

Motion to approve the Consent Calendar, Director Everts; Second, Director Shephard. Voice vote: five ayes (Chambers, Everts, Mobley, Rungren, Shephard); none opposed; none abstaining. Motion carries 5/0/0.

**6. BOARD MEMBER ANNOUNCEMENTS**

None offered.

**7. EXECUTIVE DIRECTOR UPDATE**

Mr. Bondy said that the Basin Boundary Modification was finalized and approved by the Department of Water Resources (DWR). Basin prioritization is currently listed as medium and Mr. Bondy does not anticipate any change to that listing.

Mr. Bondy continues to work with DWR on the language for the final grant agreement. Mr. Bondy stated that the grant includes the "Mound Basin Study" being prepared by the City, which will account for a significant portion of the grant cost share and he needs to confirm that the City intends to finish and publish this study. Director Rungren said the City is

planning to finish the study and will follow-up via email, but she believes the study will be completed this year. Mr. Bondy said that he'd keep the study in the grant agreement.

Mr. Bondy also provided an update on DWR's Technical Support Services, which could potentially provide funding to drill the monitoring well near the Santa Clara River and estuary. He said that DWR has a contractor in southern California but there are concerns about whether the contractor can drill deep enough. Mr. Bondy had provided sample specifications and DWR is currently evaluating. Once he hears back from DWR, if the contractor is capable of drilling, then he will apply for that support. If the contractor is not capable, then the process ends. But the need for the well will be included as part of the GSP implementation pursuant to the grant agreement.

A Request for Qualifications (RFQ) for as needed GSP support services was issued and submissions are due on February 25. Mr. Bondy expects to have several qualified candidates to select from at the next Board meeting in March. Director Shephard asked if there any been any submissions to date and Mr. Bondy responded that he had not received any submission but had been contracted by two different entities that intend to submit. The RFQ was sent to seven different firms.

Mr. Bondy reported that a \$5,000 Treasurer Bond was secured at a cost of \$103.

Mr. Bondy described 5-hour GSA Forum being held in March at DWR Sacramento. The event will include different panels from various GSAs. He said he was inclined to skip this event as it conflicts with the March Board meeting and the Groundwater Resources Associations' (GRA) GSA Summit, scheduled for June 5 and 6 may be a better conference to attend. The GRA's event is well attended by GSAs, consultants, stakeholders, et cetera and he is considering attending that event. If there are any directors interested in attending, they can get details at the GRA website. Mr. Bondy said he will come back to the Board with the share of costs for his attendance based on the other agencies he represents.

Mr. Bondy then addressed administrative issues, including setting up a Dropbox account for the Mound Basin to store digital files and provide access to those files. Most of the agency's files are online on the website, but this would provide for efficient file sharing of non-public or not posted documents. He was instructing Ms. Sofley to pursue this direction. Dropbox will also provide for physical back-up locally at UWCD. He also said he would work with legal counsel regarding document retention going forward.

Director Shephard asked Mr. Bondy if he had resolved the Isotope contract issue regarding whether or not the firm had a professional license in California. Mr. Bondy said the issue had been resolved and updated the Board on the fact that Chair Mobley had signed the contract.

Director Chambers asked about the data gap Mr. Bondy had mentioned. He asked about Curtis Hopkins report for the City and if there was an interface for GSA review. Director Rungren said the study is not completed and Mr. Bondy added that Mr. Hopkins had

analyzed well logs and UWCD had done the same. There were multiple studies to compare and contrast and the City's report, once available, will earn cost share credit for the GSA from DWR. The City has done the work and the GSA will get credit for it. Similarly, UWCD's groundwater model and model reports will count toward cost share as well, as long as the GSA submits the required documentation to DWR.

## 8. ACTION ITEMS

### 8a. Agreement with United Water Conservation District for GSP Technical Services

#### Motion

Mr. Bondy reported that, following the Board's direction, he pursued an agreement with UWCD for technical support for the groundwater sustainability plan. He reviewed the agreement with the GSA's legal counsel, Mr. Hughes. Suggested minor changes to UWCD's agreement template are under review by UWCD's legal counsel. Mr. Bondy said he hoped the Board's comfort level would allow it to delegate authority to execute the agreement once the UWCD Board approves the agreement at its March Board meeting. If not, it just pushes the agreement start date a little further out.

Among the minor changes requested, the rates included in Exhibit C of the agreement were noted as incorrect and will be fixed before the final agreement is signed. Mr. Lindquist stated that issue will not change the bottom line contract amount.

Director Rungren said the City questioned the GSA's chair approving the agreement as a director for UWCD. She added that while the City's counsel did not identify it as a legal issue, it was purely a perception issue and suggested that the Chair delegate the authority to execute the contract to the Executive Director. She added that it was the City's perception and was purely up to the GSA Board.

Jennifer Tribo added that Chair Mobley signed the administrative services contract between the GSA and UWCD on behalf of the Mound Basin GSA.

Chair Mobley asked if the billing rate in Exhibit B had been changed. Mr. Bondy said there was a different rate scheduled used to develop the agreement as referenced in Exhibit C and it may change by a few dollars when corrected.

Mr. Lindquist clarified by stating that the billing rate for technical services was exactly the same and the schedule for the Administrative Services contract include a more complete range of staff.

Chair Mobley asked if there was a motion.

Director Chambers said he supported Chair Mobley to sign the agreement and Director Shephard seconded that statement. Chair Mobley asked if there was any further discussion required. None was requested.

That was the amount used in developing Exhibit C and makes a small difference when changed or corrected.

Chair Mobley asked if there was a motion. Director Chambers said he supported Chair Mobley to sign the agreement and Director Shephard seconded that statement. Chair Mobley asked if there was any further discussion required. None was requested.

Motion to authorize Chair Mobley to execute an agreement with UWCD for groundwater modeling and other technical services related to GSP development, subject to legal counsel approval; Director Chambers; Second, Director Shephard. Voice vote: five ayes (Chambers, Everts, Mobley, Rungren, Shephard); none opposed; none abstained. Motion carries 5/0/0.

**9. INFORMATION ITEMS**  
**None**

**10. FUTURE AGENDA ITEMS**

Mr. Bondy said next month, the Board will address the selection of a consultant for as needed services relating to the development of the GSP. Chair Mobley asked if the billing period and rates were set and Mr. Bondy said the rates were set but could be changed.

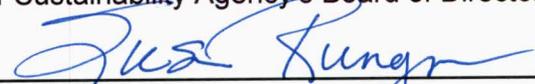
Director Chambers stated that he had a conflict in April (the Board meeting is scheduled for April 18 and Easter Sunday falls on the 21<sup>st</sup>). Director Everts said he had a conflict on April 25 (the following Thursday). Mr. Bondy said there may not be a lot of business in April. He said there may be an agreement to sign in April but authority for executing the contract could be delegated. Mr. Bondy said that he was developing a professional consulting services agreement with GSA's legal counsel. The agreement is more of a template with no dollar amounts authorized, but provides the ability to issue work orders after the initial agreement is executed.

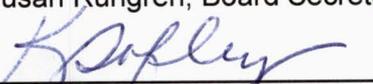
Director Shephard said the AWA Symposium is also scheduled for Thursday, April 18 and the Board may want to consider move the Board meeting to April 25 or possibly canceling the April meeting two weeks out.

**ADJOURNED 1:29p.m.**

The Board adjourned at 1:29p.m. to the next **Regular Board Meeting** on Thursday, **April 18, 2019** or call of the Chair.

I certify that the above is a true and correct copy of the minutes of the Mound Basin Groundwater Sustainability Agency's Board of Directors meeting of February 21, 2019.

ATTEST:   
Susan Rungren, Board Secretary

ATTEST:   
Kris Sofley, Clerk of the Board



**MoundBasin**

GROUNDWATER SUSTAINABILITY AGENCY

Post Office Box 3544  
Ventura, CA 93006-3544  
(805) 525-4431  
<https://moundbasingsa.org>

MOUND BASIN GSA BOARD OF DIRECTORS MEETING

February 21, 2019

Name: John Lindquist

Name: \_\_\_\_\_

Organization: United WCO

Organization: \_\_\_\_\_

Phone: \_\_\_\_\_

Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

E-mail: \_\_\_\_\_

Name: BURT ANDY

Name: \_\_\_\_\_

Organization: \_\_\_\_\_

Organization: \_\_\_\_\_

Phone: \_\_\_\_\_

Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

E-mail: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Organization: \_\_\_\_\_

Organization: \_\_\_\_\_

Phone: \_\_\_\_\_

Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

E-mail: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Organization: \_\_\_\_\_

Organization: \_\_\_\_\_

Phone: \_\_\_\_\_

Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

E-mail: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Organization: \_\_\_\_\_

Organization: \_\_\_\_\_

Phone: \_\_\_\_\_

Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

E-mail: \_\_\_\_\_