



**MOUND BASIN GROUNDWATER SUSTAINABILITY AGENCY**  
**REGULAR BOARD OF DIRECTORS MEETING**  
Thursday, December 19, 2019, at 1p.m.  
Ventura City Hall, Santa Cruz Conference Room (Room No. 223)  
501 Poli Street, Ventura, California 93001

**MINUTES**

**DIRECTORS IN ATTENDANCE:**

Conner Everts  
Mike Mobley, Chair  
Susan Rungren, Secretary  
Glenn Shephard, Treasurer

**DIRECTORS ABSENT:**

Jim Chambers

**STAFF IN ATTENDANCE:**

Bryan Bondy, Executive Director  
Kris Sofley, Clerk of the Board

**PUBLIC IN ATTENDANCE:**

John Lindquist, UWCD

**CALL TO ORDER 1:02 p.m.**

Chair Mobley called the meeting to order at 1:02p.m. and asked everyone to join him in reciting the Pledge of Allegiance

**1. PLEDGE OF ALLEGIANCE**

**2. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA**

Chair Mobley asked if there were any public comments, none were offered.

**3. ROLL CALL**

All of the Directors, with the exception of Director Chambers, were present.

**4. APPROVAL OF AGENDA**

**Motion**

Motion to approve the agenda, Director Everts; Second, Director Rungren. Voice vote: four ayes (Everts, Mobley, Rungren, Shephard); none opposed; one absent (Chambers). Agenda is approved unanimously by a vote of 4/0/1.

**5. CONSENT CALENDAR**

All matters listed under the Consent Calendar are considered routine by the Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member pulls an item from the Calendar. Pulled items will be discussed and acted on

**separately by the Board. Members of the public who want to comment on a Consent Calendar item should do so under Public Comments. (ROLL CALL VOTE REQUIRED)**

Director Shephard asked to abstain from voting on Consent Calendar item 5a as he was not in attendance at the previous Board meeting.

Motion to approve Consent Calendar item 5a with correction to item 6a requested by Director Rungren, Director Everts; Second, Director Rungren. Roll call vote: three ayes (Everts, Mobley, Rungren); none opposed; one abstained (Shepherd); one absent (Chambers). Consent Calendar item 5a approved by a vote of 3/0/1/1.

Motion to approve Consent Calendar items 5b-5d, Director Everts; Second, Director Rungren. Roll call vote: four ayes (Everts, Mobley, Rungren, Shephard); none opposed; one absent (Chambers). Consent Calendar items 5b through 5d approved by a vote of 4/0/1/1.

**5a Approval of Minutes**

**Motion**

The Board will consider approving the Minutes from the October 17, 2019 Regular Mound Basin GSA Board of Directors meeting.

**5b Approval of Warrants**

**Motion**

The Board will consider approving payment of outstanding vendor invoices.

**5c Monthly Financial Reports**

**Information Item**

The Board will receive monthly profit and loss statements and balance sheets for the months of July through November 2019.

**5d Board Meeting Schedule for Calendar Year 2020**

**Information Item**

The Board will consider approving the 2020 Regular Board Meeting Schedule as submitted or as modified by the Board.

**6. BOARD MEMBER ANNOUNCEMENTS**

**6a** Director Shephard reported that the Cuyama Basin Groundwater Sustainability Agency and Fox Canyon Groundwater Management Agency have both adopted their Groundwater Sustainability Plans.

**6b** None of the Directors reported time spent on grant eligible activities since the previous regular Board meeting.

**7. EXECUTIVE DIRECTOR UPDATE**

Executive Director Bryan Bondy wished everyone happy holidays and confirmed that the Department of Water Resources (DWR) had finalized the basin reprioritizations; the priority for Mound Basin did not change. The Executive Director and UWCD staff are reviewing the draft isotope study report and will present the findings to the Board after the New Year. Intera is doing background research on data management systems, as required by DWR's SGMA.

Director Shephard asked Executive Director Bondy if there were any basin priority changes in Ventura County. Executive Director Bondy said that Carpentaria Basin went from a low to high priority basin and that a GSA is being developed for that basin. Director Shephard added that the County is working with Carpentaria because seven wells are located in the Ventura County side of the basin.

**8. MOTION ITEMS**

**8a Groundwater Extraction Fee Payment Status**

**Motion**

Executive Director Bondy reported that he had received an email from Director Chambers stating that the Director had reached out to the two entities with past due extraction fees, and neither had responded to Director Chambers. Chair Mobley said that of the \$20,000 outstanding, about \$2,270 was penalties.

Chair Mobley suggested waiting until the next meeting to get a report from Director Chambers. The item was continued to the next Board meeting.

**8b Request to Refund Groundwater Extraction Fees for CW Produce**

**Motion**

Executive Director Bondy reviewed the staff report and recommendation with the Board.

No public comments.

Motion to approve refunding the groundwater extraction fees in the amount of \$5,918 to CW Produce, Director Everts; Second, Director Shephard. Roll call vote: four ayes (Everts, Mobley, Rungren, Shephard); none opposed; one absent (Chambers). Motion carries unanimously by a vote of 4/0/1.

**8c Loan from the County of Ventura**

**Motion**

Executive Director Bondy reviewed the staff report and recommendation with the Board and added that he and Ms. Gorospe have concluded that the County loan for \$50,000 is no longer needed. Staff now recommends the Board consider canceling the \$50,000 loan request from the County of Ventura.

Director Shephard asked if that was taking into account the non-payment accounts of the two entities discussed earlier. Executive Director Bondy said that staff did not assume there would be continued non-payment, but with the amount of revenue to date, he was confident that the GSA didn't need the loan. Director

Shephard added that if things change, the GSA can always go back to the County with the loan request.

No public comments.

Motion to cancel the GSA's \$50,000 loan request from the County of Ventura, Director Everts; Second, Director Rungren. Roll call vote: four ayes (Everts, Mobley, Rungren, Shephard); none opposed; one absent (Chambers). Motion carries unanimously by a vote of 4/0/1.

**8d Approval of Intera, Inc. Work Order No. 4**

**Motion**

Executive Director Bondy reviewed the staff report and recommendation with the Board concerning contractor for development of a data management system (DMS). Executive Director Bondy provided additional description the database, explaining that the tables will be designed to capture and include data for the GSP and to streamline the process for GSPs submittal. The database will also support the annual reporting process. Staff has concluded that web-based access to the data is not needed now but could be added later if it is in demand.

Executive Director Bondy surveyed some of the GSPs for critical overdraft basins and found that some have DMS with varying complexity and some GSAs don't even mention the DMW. He added that DWR will not tell you how to do it, providing zero guidance, so he's looking for a program that fits the needs of the GSA for now.

The proposed Work Order will carry the concept forward through design, construction, and data loading into the DMS for an estimated fee of \$15,640. \$5,000 contingency was recommended because software development typically has unexpected issues in the Executive Director's experience. Chair Mobley requested a Gantt chart or schedule at the January meeting that provides a monthly timeline. The Board and Executive Director discussed the request and it was decided that a monthly GSP update will be provided at each Board meeting together with a graphical schedule.

No public comments.

Motion to approve Intera Work Order No. 4 for an amount not-to-exceed \$15,640 to develop the MBGSA Data Management System and populate it with data for GSP development and up to \$5,000 in contingency, to be authorized at the discretion of the Executive Director, Director Rungren; Second, Director Everts. Roll call vote: four ayes (Everts, Mobley, Rungren, Shephard); none opposed; one absent (Chambers). Motion carries by a vote of 4/0/1.

**9. INFORMATION ITEMS**

None.

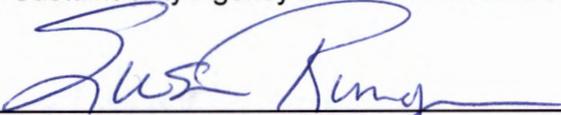
**10. FUTURE AGENDA ITEMS**

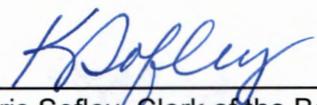
None were offered in addition to the recurring GSP Development Update.

**ADJOURNMENT 1:28 p.m.**

Chair Mobley adjourned the meeting at 1:28p.m. to the next **Regular Board Meeting** on Thursday, **January 16, 2020**, or call of the Chair.

I certify that the above is a true and correct copy of the minutes of the Mound Basin Groundwater Sustainability Agency's Board of Directors meeting of December 19, 2019.

ATTEST:   
Susan Rungren, Board Secretary

ATTEST:   
Kris Sofley, Clerk of the Board



MOUND BASIN GSA BOARD OF DIRECTORS MEETING  
December 19, 2019

Name: John Lindquist

Organization: UWCD

Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

Name: \_\_\_\_\_

Organization: \_\_\_\_\_

Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_